

DECLARATION OF THE FOUNDATION OF THE
ATLANTIC CANADA ECONOMICS ASSOCIATION (ACEA) /
L'ASSOCIATION ÉCONOMIQUE DU CANADA ATLANTIQUE (AECA)

WE THE UNDERSIGNED DECLARE THAT WE HAVE FORMED THE
ATLANTIC CANADA ECONOMICS ASSOCIATION WHICH WILL PROCEED
ACCORDING TO THE CONSTITUTION AND RULES ATTACHED HERETO.

Atlantic Canada Economics Association Constitution and Rules

I Introduction

- Art. 1) The name of the organization is the Atlantic Canada Economics Association, herein after referred to as the Association.
- Art. 2) The purpose of the Association is to promote the acquisition, creation and dissemination of economic and policy research taking place in and/or of particular interest to Atlantic Canadians.
- Art. 3) For this purpose, the Association will
- a) organize a conference at least once each year
 - b) publish written material
 - c) maintain liaison with other appropriate professional organization
 - d) and use other means appropriate to the purpose

II Memberships

- Art. 4) Those interested in the study and use of economics can become members.
- Art. 5) The Association has three categories of members
- a) Regular members are those who have paid their annual fee or who have been admitted by the Executive. Regular membership will cease if the annual fee is not renewed.
 - b) Honorary Life members are those who have been invited and so declared by the association. Honorary life membership continues for the lifetime of the member and annual fees do not apply.
 - c) Student members are those who have paid their annual fee or who have been admitted by the Executive. Confirmation of student status may be requested. Student membership will cease if confirmation of student status is not received upon request and/or if the annual fee is not renewed.
- Art. 6) Fees shall be paid in accordance with the association.
- Art. 7) Both regular and life members have the right to vote and to hold administrative office in the Association. A member may hold only one administrative office at one time.

III The General Meeting

- Art. 8) The General Meeting holds the Ultimate authority of the Association. Its particular functions are:
- a) to hear the report of the Executive and the reports of the committee responsible to the annual conference.
 - b) to elect the members of the Executive and the committee responsible to the annual conference.
 - c) to adopt and amend the constitution and bylaws.
 - d) to decide on any matter brought before it.
- Art. 9) The General Meeting is called by the Executive and held at least once each year.
- Art. 10) The Executive may call a General Meeting whenever necessary and must call a General Meeting on written demand signed by at least ten members of the Association.
- Art. 11) The Executive must announce any General Meeting at least fifteen days before it is held. The announcement must be accompanied by an agenda.
- Art. 12) Unless the bylaws state otherwise, decisions will be made by majority vote. Voting by proxy is not permitted.
- Art. 13) Twenty five per cent of members constitute a quorum for the General Meeting.
- Art. 14) Any General Meeting will discuss only those matters put on the agenda.
- Art. 15) Minutes will be taken at each meeting.
- Art. 16) At each annual General Meeting, the meeting will set the place for the next annual General Meeting.

IV The Executive

- Art. 17) The Executive of the Association is composed of a President, a Vice-President, A Secretary-Treasurer, the Chief Editor of the Atlantic Canada Economics Review, and at least three Directors. The past President as such is a member of the Executive. The Atlantic Provinces Economic Council will appoint a member of the Executive. All members of the Executive serve without remuneration.
- Art. 18) The quorum for meetings of the Executive is four.

- Art. 19) The Executive has the following powers and responsibilities:
- a) presentation of the reports to the General Meeting
 - b) administration of the properties and monies of the Association
 - c) surveillance of observance of bylaws
 - d) execution of the decisions of the General Meeting
 - e) appointment of special committees according to the needs of the Association
 - f) calling the General Meeting
 - g) Overseeing the publication of the Atlantic Canada Economics Review
 - h) conducting ongoing business
- Art. 20) The President presides at the General Meetings, maintains order, leads the discussion, signs official documents, and is ex-officio a member of all committees.
- Art. 21) The Vice-President takes the President's place in their absence. The Secretary-Treasurer takes the Vice-President's place in their absence.
- Art. 22) The Secretary-Treasurer keeps the registers, letters, papers and effects of the Executive and of the General Meetings; they record the minutes of the Executive and of the General Meeting and see to their approval at the following meeting; they expedite the correspondence; they keep an up-to-date list of members. They have the responsibility for all monies, signing all cheques conjointly with a designated signing officer or officers, submitting on demand from the Executive an account of all revenues and expenditures, presenting to the General Meeting an annual financial report, managing the funds of the Association under direction of the Executive.
- Art. 23) The decisions of the Executive are taken by simple majority vote. The President does not exercise their vote except in the case of a tie.
- Art. 24) In the case of a vacancy in one or several positions the Executive itself may nominate replacements who retain office until the next General Meeting.
- Art. 25) The members of the Executive are elected at an annual General Meeting and stay in office for two years. A member of the Executive may be removed by a two thirds vote of the Executive at any time.
- Art. 26) The Executive must meet at least twice each year.

V Nominations

- Art. 27) Nominations will be put forth at a meeting of the Executive prior to the annual General Meeting.

- Art. 28) The List of candidates for election presented by the Executive shall be announced prior to the discussion of any other business at the General Meeting. All candidates must be members of the Association and consent to the nomination.
- Art. 29) If a member wishes to nominate other candidates they may do so in writing to the Secretary-Treasurer prior to the annual General Meeting. The written nomination must include an affirmation that the candidate is a member of the Association, consents to the nomination and must carry the signatures of one member. Nominations shall also be accepted from the floor of the annual General Meeting. A member nominated from the floor must be present, must be a member of the Association, and must consent to the nomination. A call for such nominations shall be made before any election of any member of the Executive. If no further nominations are received, nominations shall be declared closed.

VI The Elections

- Art. 30) The President will read the names of the nominees to the General Meeting, both those nominated by the Executive and those nominated by the regular members.
- Art. 31) If there is a vote it will be by secret ballot. The General Meeting will appoint two scrutineers for the counting of votes.
- Art. 32) The President will be elected first, the Vice-President second, the Secretary-treasurer third, the Chief Editor fourth, and the Directors last.

VII Amendment of the Constitution and Bylaws

- Art. 33) Requests for modifications to the Constitution and Bylaws must be made in writing by at least three regular members outside the Executive. The Executive may on its own initiative propose a change in the Constitution and Rules. Every proposed amendment must be written into the agenda of a General Meeting whether it is a special meeting or the regular annual meeting. The entire text of the amendment must be included in the agenda.

All amendments to the Constitution must be approved by at least two thirds of the members present at a General Meeting. An amendment to the Bylaws requires a simple majority of the members present.

VIII Dissolution and Liquidation

Art. 34) In the case of dissolution of the Association its funds will be disposed of by the Executive at its discretion.

ATLANTIC CANADA ECONOMICS ASSOCIATION BY-LAWS

FEES

1.1 Fees will be fifty dollars for regular members and zero dollars for student members, annually.

RULES OF ORDER

2.1 Roberts rules of order will apply to all Association meetings.

BANKING AND CORPORATE SEAL

3.1 The account of the Association will be held in the Bank of Nova Scotia.

3.2 All cheques must be signed by the Secretary-treasurer and any one of the other designated signing officers.

3.3 The Association may only borrow money as approved by a special resolution of the members.

3.4 The Association shall not make loans, guarantee loans or advance funds to any Director or member, except to support activities and initiatives of the Association (e.g., conference planning).

3.5 The Association may have a corporate seal in the form approved by the Executive. If a corporate seal is approved by the Executive, the Secretary-Treasurer of the Association shall be the custodian of the corporate seal which may be affixed to any document upon resolution of the Executive.

JOURNAL OF THE ASSOCIATION

4.1 The association shall create and maintain a journal for the dissemination of academic research and analysis pertaining issues of economic importance to the Atlantic Provinces.

4.1.1 The name of the Journal shall be “Atlantic Canada Economic Review/Revue d’Économie du Canada Atlantique” (ACER/RECA).

4.2 The operations of the journal shall be overseen by the Chief Editor.

- 4.2.1 In the instance that the Chief Editor is unable to perform their duties, the Executive shall appoint an Acting Chief Editor who will serve until the next AGM.
- 4.3 The Chief Editor will be advised on matters pertaining the operation and academic standing of the Journal by no more than twelve Associate Editors.
 - 4.3.1 Associate Editors may be nominated by any of: the Chief Editor, the Executive of the Association, or the AGM.
 - 4.3.2 Associate Editors shall be approved by the Executive of the Association for a term of two years.
- 4.4 All submissions to the journal shall be peer reviewed prior to a final publication decision of the Chief Editor.
 - 4.4.1 Associate Editors of the Journal shall, at the discretion of the Chief Editor, oversee the peer review process for submissions to the journal.
- 4.5 The method and frequency of publication of the Journal shall be at the discretion of the Chief Editor.